OPERATING LOAN
CARD SUITE LITE APP GUIDE

Download the app to start managing your disbursement card remotely!
Key features include:
- Remote ability to turn card on/off if lost or stolen
- Instant alerts functionality for various notifications of transactions
- Real-time view of all transactions
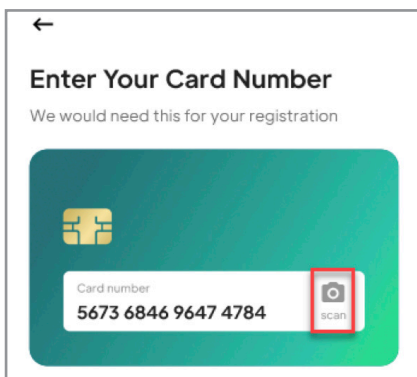

GETTING STARTED WITH CARD SUITE LITE APP

1. Download the **Card Suite Lite** app.

   a. When prompted, allow notifications from app

2. Click **Sign Up** to get started.

3. **Enter the full card number** or click **Scan** to take a picture of the card. Click continue.

4. Enter the information on **Card Verification**; click continue.

5. Enter the information on **User Verification**; click continue.

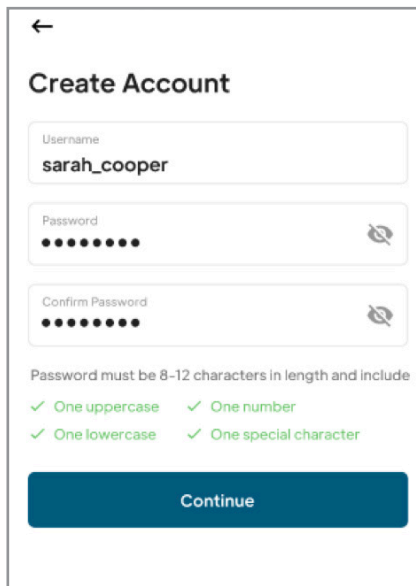GreenStone®
FARM CREDIT SERVICES

6. On **Terms & Conditions**, click Accept.

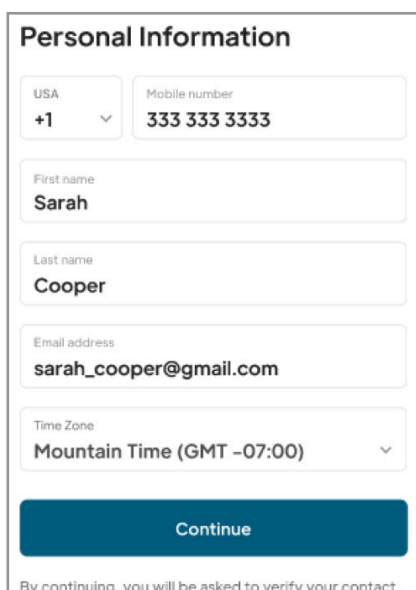**7.** On **Privacy Policy**, click Accept.

8. Complete all of the information on the **Create Account** screen.

   a. Username must be 6 to 16 characters in length

   b. Password must be 8 to 12 characters in length, with at least one uppercase, one lowercase, one number and one special character from !@#$%^&*()_+~; cannot contain cardholder's name

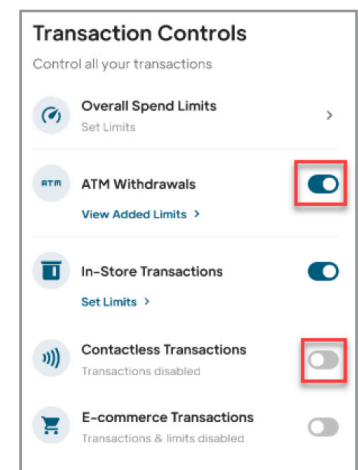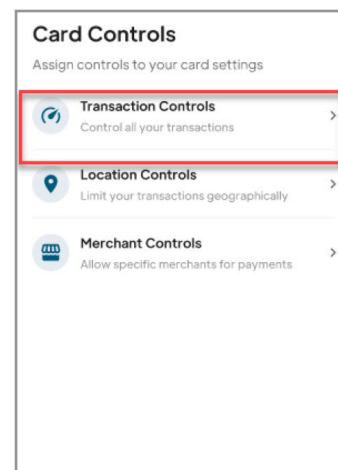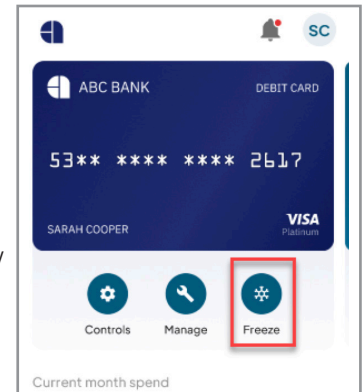**9.** Enter personal details and click Continue.

10. Log in

CARD SUITE LITE APP NAVIGATION

1. Freeze the in real time. If the card is misplaced, you can turn the card off to avoid unathorized transitions until found or reported lost.
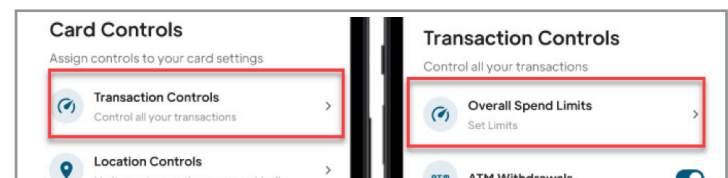
2. Transaction Controls allow you to set controls on the types of transactions that can be made as well as set overall spend limits per transaction, daily and/or monthly

   a. Click on **Controls** and click the toggle button. If the toggle is gray, that item is turned off

3. Setting Transaction Spend Limits

   a. Spend limits can be set per transaction, daily and/or monthly and at two different levels

4. View recent transactions.

   a. The **Card Detail** page displays the transactions associated with the card for the last 12 months